

TOWNSHIP OF LOWER

Date Posted:

04/16/2026

POSITION TITLE: Parking Enforcement Officer (Seasonal)

PROJECTED FILL DATE: April 2026

DEPARTMENT:

Police Department or Townhall

LOCATIONS:

Lower Township – 405 Breakwater Road, Erma, NJ - 2600 Bayshore Road, Villas, NJ

HOURS:

This position is scheduled for up to 30 hours per week. Hours will vary and may include daytime, evening, weekend, and holiday shifts. The schedule will be assigned on a rotating basis in accordance with operational needs. Operational hours 8:00am – 10:00pm. Position will run through the middle of September.

SALARY RANGE:

\$18.00 - \$20.00 hourly

DEFINITION:

Under direction from the Lower Township Police Department and the Municipal Manager, the Parking Enforcement Officer is responsible for monitoring compliance and issuing tickets according to Local Ordinance #2026-04 and parking regulations related specifically to the ParkMobile system. The officer will patrol designated areas to verify payment activity and issue parking citations for violations associated with unpaid or expired sessions.

Patrol assigned areas on foot or by vehicle to monitor parking activity.

Utilize handheld devices and/or software to verify parking sessions through the ParkMobile system.

Issue citations for violations related to unpaid, expired, or improperly entered parking sessions.

Accurately document violations, including time, location, and vehicle information.

Provide general assistance to the public regarding use of the ParkMobile system.

Report malfunctioning signage, equipment, or system issues to the appropriate department.

Maintain a professional and courteous demeanor when interacting with residents and visitors.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

REQUIREMENTS:

Training will be provided; safety, radio, court operations and areas of patrol.

APPLICATION PROCEDURE:

Interested applicants must submit an application and Resume to:

Christina Lewis
Deputy Township Manager / Human Resources Coordinator
Township of Lower

Email: clewis@townshipoflower.org

Phone: (609) 886-2005 ext. [181]

Applications:

<https://townshipoflower.org/>

Approved By:

Michael Laffey, Township Manager

Posting Distribution: Employee Widest Dissemination, HR Bulletin Board, Website, Social Media,